



Dear Parents,

The Grace Place Church provides weekly after school care for children attending Pinewood Elementary, Crystal Lake Elementary, Port Salerno Elementary, and Sea Wind Elementary. Our premier after school program provides children with a safe, nurturing, Christian environment each school day from 2:00 pm until 6:00 pm. We provide bus transportation from each school. Our weekly program includes daily snack and homework time, as well as weekly crafts, organized play, clubs, special guests, devotions, and movie time with popcorn.

Our aftercare staff is excited about the upcoming 2011-2012 school year and we would love to have your children with us. If you are in need of after school care for your children, we hope you will consider The Grace Place. We believe we offer the best care available.

To register, complete the attached form and return it along with the registration fee to the church office.

For more information about our program, please contact the preschool office at 772-287-1779 or email MelissaWeimer@thegraceplace.com.

The Grace Place Aftercare Program



Kid Connection AfterCare Program
The Grace Place
1550 SE Salerno Road
Stuart, FL 34997
772-291-8173

Kid Connection – Parent Agreement

1. Parent agrees that payment is due on Monday of each week. Payments received after Monday will be subject to a late payment fee of \$10.00. Children will no longer be provided bus pick up and care if the account becomes two weeks past due.
2. Parent agrees that they will have their child picked up every afternoon no later than 6:00pm. Pick-ups after 6:00pm will result in a late fee. A charge of a dollar per minute will apply. Continual late pick-ups will jeopardize the students spot in the program.
3. Parent understands that their account will be charged for each week of the program (excluding Christmas and Spring Break). Absences due to illness, vacation, or custody issues are not refundable nor will they be prorated.
4. Parent agrees to contact Kid Connection at (772)291-8173 in the event of an unexpected absence or an extended absence.
5. Parent agrees that if your child has a temperature of 100% or more he/she should not be returned to Kid Connection until free of the temperature for 24 hours. Should your child be sent home from school or aftercare with fever, diarrhea, or vomiting, he/she must automatically take the next day off.
6. Parent also agrees to notify Kid Connection in the event of a contagious illness and keep the child away from aftercare until the danger of contagion is past.
7. Parent agrees that in all emergencies, the center has permission to take such reasonable measures that are, in the judgment of the center, necessary to the welfare and safety of all the children.
8. The parent agrees to notify the Kid Connection of any problems that arise at home that may affect the child at aftercare (i.e. separation or divorce of parents, death in family, etc.).
9. Parent agrees that in the case of extreme behavioral issues, the parent or guardian will be notified and asked to remove the child from aftercare for the remainder of the day. The child will not be able to return until arrangements have been made between the parent(s) and Director.

10. The center reserves the privilege of dismissing any child if he/she seems unable to participate in group activities, exhibits continual disruptive behavior, or has a delinquent tuition account.
11. The Kid Connection agrees to exercise reasonable care and judgment in all matters related to the welfare and safety of the children in the center.
12. The Kid Connection agrees to notify parents as soon as possible in the case of severe accident or illness. If an accident or illness occurs that requires medical attention and parent cannot be reached, 911 will be called.
13. The Kid Connection will provide an afternoon snack.
14. Kid Connection agrees that the following procedures will be used for disciplinary action:
 - a. Separation from the group for a short period
 - b. Loss of privilege/activity/or reward
 - c. Note home to parents
 - d. Parent called to remove child
 - e. Corporal punishment is never used.
15. Kid Connection agrees to will provide care each school day afternoon, early release day afternoons, and **selected** out- of -school days known as "Celebration days." We will provide care for selected days over Christmas Break and Spring Break. Please see your policy and procedure manual for holiday closures.
16. Kid Connection agrees that there will be no additional charge for pick up on early release days. We provide the extra time on these early release day for no additional charge. Consequently, the week of Thanksgiving will be charged at the full weekly rate to offset the cost of the extra time on early release days.
17. Kid Connection agrees to provide all day care on certain non-school days so long as the attendance deems the care necessary.
18. Kid Connection agrees to provide accident insurance coverage.
19. Kid Connection agrees not to release the child to anyone other than the parent or guardian, unless written permission is given.

I hereby understand and agree to the above mentioned terms and conditions of enrollment.

Parent's Signature : _____ Date: _____

THE KID CONNECTION

The Grace Place Community Church

1550 SE Salerno Road, Stuart, FL 34997

2011-2012

OFFICE USE ONLY

_____	Registration Fee
_____	Weekly Charge
_____	Payment Method
_____	Start Date
_____	Withdraw Date

A Non Refundable Fee of \$25.00 is required to complete admission process

Child's Full Name _____ Sex _____ Date of Birth _____

Address Primary Residence of child _____ Home # _____

City _____ State _____ Zip _____

Grade _____

School Child Attends _____ Teacher _____

Parents are: Married Divorced Separated Deceased

Child lives with Both Parents Mother Father

Primary Parent #1 Name _____

Please Circle: Mother Father Other _____ Permitted to remove child from aftercare Yes No

Address _____ Employment _____

Work # _____ Cell # _____

Email Address _____

Parent #2 Name _____

Please Circle: Mother Father Other _____ Permitted to remove child from aftercare Yes No

Address _____ Employment _____

Work # _____ Cell # _____

Email Address: _____

Person Responsible for Payment _____

Address (if different) _____

City _____ State _____

Work# _____ Cell # _____

I hereby authorize The Kid Connection to allow my child to leave the facility ONLY with

Name/Relationship Phone# _____

Name/Relationship Phone# _____

Does your child have any special educational or medical needs (IEP, ADD, ADHD)?

Yes___ NO___ If yes Explain_____

List any special problems that your child may have, such as allergies, existing illnesses or food allergies. Please also list any previous serious illness, and injuries that have occurred during the past 12 months. List any medication prescribed for long-term continual use, and any other information that the Kid Connection staff should be aware of.

Authorization For Emergency Medical Attention

In the event that we cannot be reached at a time of illness or accident, or the emergency is such that time does not permit contact, we authorize the Director of the After School Program or another staff member of The Grace Place Community Church to take the child to:

Table with 3 columns: Child's Physician, Address, Dr. Office Phone Number

Medical Insurance Company _____ Phone: _____

Name of Insured _____ Group# _____

Name of person to call in case of an emergency if parents/guardian cannot be reached

Name/Relationship Home# Cell# Other#

Name/Relationship Home# Cell# Other#

Name/Relationship Home# Cell# Other#

"To the best of my knowledge my child is physically and emotionally able to take part in the Aftercare program. I have reviewed this form, Financial Agreement, and the Parent Center Agreement. I certify that all appropriate medical information is included. I also certify that I fully understand and will comply with all Aftercare policies. I also give my permission for the use of photographs/videos including my child to be used in future aftercare publicity."

Parent/Guardian Signature (required) _____ Date _____

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Financial Agreement

Tuition: I agree to pay the current tuition, a flat rate of \$ 40.00 per week.

I also agree to pay all of the non-refundable fees that are not included in the weekly tuition. These fees are as follows:

Registration	\$25.00
Start of School Supply Fee (August)	\$15.00
Mid Year Supply Fee (January)	\$15.00

Each fee is assessed per student. Multiple child discounts do not apply to registration and supply fees.

Increases: Tuition and fees are subject to change as deemed necessary.

Attendance: Absences due to illness, vacation, or custody are not refundable nor will they be prorated. By signing this agreement you agree that your account will be charged for every school week regardless of attendance. (Christmas break and Spring break are not charged) The weekly flat rate has been set based on a school year.

Withdrawal: I agree to notify the Director 6 full days in advance of withdrawal. If notice cannot be given, I agree to pay a full week's tuition if my child is to be withdrawn from aftercare. I understand that this full week's tuition rate is charged to me above and beyond my final attendance week's charge.

Late Payment: Payment is due in advance on Monday of each week. Payments received after Monday will be subject to a late payment fee of \$10.00. No child will be admitted for care with an overdue account. I understand that, should my account go one full week overdue, the Kid Connection will no longer pick up my child from his/her school. I also understand that bus service and childcare for my child will not resume until my account is paid in full. The weekly fee is still assessed if my child is absent due to non payment. I understand that it is my responsibility to let the Director know if I need to work out an alternate payment schedule before my payment is overdue.

Late Pick-up fee: I understand that I must pick up my child no later than 6:00pm each afternoon. If my child is picked up after 6:00pm (center time), a late fee of \$1.00 per minute will be charged.

I have read, understand, and agree to the above policies.

Signature _____ Date _____

Fee Schedule for the 2011-2012 School Year

Registration Fee: \$25.00

(Payment necessary to hold placement in the program)

Supply Fee: \$30.00

(August \$15.00; and January \$15.00)

Weekly Fee:

\$40.00 1st child

\$35.00 each additional child

Celebration Days: \$14.00*

(weekdays when there is no school)

***Above and beyond weekly fee of \$40.00, no second child discount; also, this does not refer to Spring Break or Christmas Break**

Christmas Break Camp

\$25.00 per day (with scheduled field trip)

\$22.00 per day (if there is no field trip)

***trips to the park are free and do not require additional fee**

Spring Break Camp: \$25.00 per day

(Spring Break rate includes daily field trip)